

AC2000 Visitors

Integrated Visitor Management Module

OVERVIEW

The AC2000 Visitors module offers a comprehensive visitor management solution that is fully integrated with the CEM AC2000 Lite and AC2000 SE (Standard Edition) access control systems. The Visitors application provides a powerful tool to monitor and control access for temporary cardholders (visitors).

System administrators can easily add a visitor record to include information such as visitor details, reason for visit, and scheduled time of appointment along with the name of the sponsor responsible for the visitor.

Fully equipped with CEM designed image editing software, the visitors' image can be captured on arrival and saved with their details. Temporary ID cards with visual identification can be printed and assigned to visitors with Access privileges and Timezones defined such as valid from/to. Alternatively, a batch of designated Visitor cards can be used and issued to visitors for the duration of their visit.

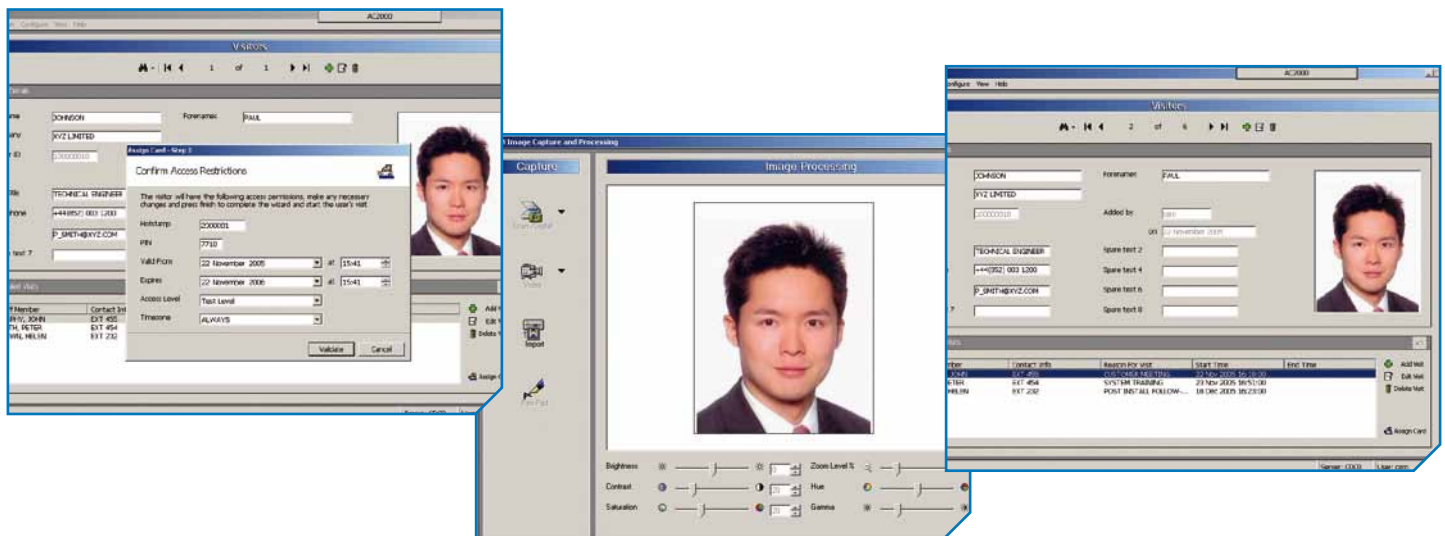
The application also offers useful features such as a card trace feature allowing a visitor to be tracked each time they use their card using the AC2000 AED (Alarm Event Display) graphical maps application. There is also the ability to add a Blacklist identifier to a Visitor record e.g. if they have not returned a card on a previous visit you could highlight this.

Once a visit has been completed visitor cards can be easily returned and reused either for the same visitor at a later time or for a different visitor with new sets of privileges.

FEATURES

- Manage visitor access control
- Create a list of scheduled visits
- Record visitor details, sponsor and reason for visit
- Capture visitors' image/signature
- Full ID card printing capability
- Functional search facility e.g. search for 'Expected Arrivals'
- Easy to use Query/Browse/Edit toolbar
- Trace facility for visitor cards
- Blacklist identifier
- Allocate time permissions & Access levels
- Simple Return button for reusable visitor cards
- Full history of visits stored for reporting – replaces need for manual paper-based 'visitors log'
- Attach documents to individual Visitor records

SOFTWARE HIGHLIGHTS



Capturing Visitor Details

System administrators can easily add visitor records to include details such as first/last name, reason for visit and company etc. There are also a number of user definable fields that can be defined by the system administrators as they wish e.g. visitor telephone, email, job title etc.

Visitor Image Capture

The visitors image can be captured and saved with their details for future authentication and when printing personalised ID cards. CEM image capturing integrates with devices including live video cameras, webcams, digital cameras, scanners and Pen Pad signature tablets.

Scheduled Visits

Numerous visits/appointments can be scheduled in advance with the user pre-assigning a visitor sponsor from the host company. This ensures all visitors are logged against a permanent staff cardholder.

Allocated Time Permissions

Upon assigning a visitor card administrators can confirm visitor access privileges such as Access levels (what readers they can use) and Time Zones (when they can gain access) as well as Valid from/to parameters.

Document Import

Images of documents can be associated with individual Visitor records. Applications include attaching appointment cards or business cards to Visitor records.

Functional Search Facility

This application comes equipped with an easy to use Query/Browse toolbar. Administrators such as reception clerks can quickly search for visitors by name, company or using an advanced "expected arrivals" option.

Blacklist Visitors

Visitor records can have a blacklist identifier attached providing a visual flag of known problems. This could be used to highlight that a visitor has not returned their card from a previous visit.

Trace Visitors

A visitor card can have a Trace added allowing the visitors movements to be visually tracked using the CEM Alarm Event Display (AED) graphical maps application.

Return & Reuse Cards

Upon completion of visits, cards can be easily returned on the system. This frees the card to be reused either for the same visitor at a later stage or for a different visitor with a new set of access privileges.

Visitor Reporting

For reporting purposes all visitor records are stored on the system for future monitoring and reporting, eradicating the need for a manual paper based visitor log.

*AC2000 Visitors is available with AC2000 Lite and AC2000 SE version 5.0.2 and upwards

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